

Minutes of the Drake Community Library Board of Trustees
December 22, 2025
Drake Community Library Jones Board Room
Meeting also made available via Zoom from the online City Agenda Center

Trustees Present: Emily Guenther, John Hammond, Lee McFee, Theresa Pagliai, Luke Sanders

Trustees Absent: Emily Fenner, Avery Lindley

Staff Present: Karen Neal, Mallory Snow, Alyssa Devig (City Clerk)

Guests Present: Adrienne Hardin

Call to Order

President Pagliai called the meeting to order at 5:15pm.

Public Comment

One comment

Approval of Agenda

McFee moved and Guenther seconded approval of the agenda.

Motion passed 5/0

Approval of the Minutes

Hammond moved and Saunders seconded approval of November 20, 2025, minutes.

Motion passed 5/0

McFee moved and Hammond seconded approval of November 20, 2025, special board meeting minutes.

Motion passed 5/0

Communications

October and November 2025 Greater Poweshiek Community Foundation (GPCF) reports were reviewed.

Report of the Director

-November Statistics were reviewed

-2025 Annual Report was reviewed

Committee Reports

Building & Grounds: No report

Finance & Salary: Met to discuss FY27 draft budget

Personnel: No report

Long Range Planning: No report

Policy: No report

Financial Reports:

Financials were reviewed. McFee moved and Sauders seconded approval of bills payable in January.
Motion passed (5/0)

Contracts:

None

Business:

*Adrienne Hardin, Communications & Community Development Specialist for the City of Grinnell, presented a proposal for possible installation of public art at the library. The piece is part of a city-wide project.

McFee moved and Hammond seconded a motion approving the placement a structure in the prairie as part of the public art project the city is working on.

Motion passed (5/0)

*McFee moved and Hammond seconded approval of Sara Sharkey as a Library Page and the wage assigned to the position.

Motion passed (5/0)

*Saunders moved and Guenther seconded approval of Sophie Baechtel as a Circulation Clerk and the wage assigned to the position.

Motion passed (5/0)

*Hammond moved and McFee seconded approval to move Emily Lof from Circulation Clerk to Adult Programming Library Assistant and the wage assigned to the position.

Motion passed (5/0)

*Hammond moved and McFee seconded approval of adding \$1,100 to the FY27 library budget to include library staff in the city's clothing allowance opportunity.

Motion passed (5/0)

*Hammond moved and McFee seconded approval of the FY27 draft budget proposal.

Motion passed (5/0)

Trustee Continuing Education: None

Meeting adjourned by unanimous consent at 5:43pm

Next regular meeting is January 28, 2026, at 5:15

A handwritten signature in black ink, appearing to read "Theresa Pagliai". The signature is fluid and cursive, with the first name "Theresa" written in a larger, more prominent script than the last name "Pagliai".

Theresa Pagliai
Library Board President

A handwritten signature in black ink, appearing to read "Karen Neal". The signature is written in a cursive style, with "Karen" and "Neal" clearly legible.

Karen Neal, Director
Recording Secretary

